Contents

Vice-Chancellor's Message

Dear Fellow-Learner,

I welcome you to the family of Learners in Karnataka State Open University (KSOU), which was established in the year 1996 for the promotion of Education among all sections of society. Without the constraints of space and time, Karnataka State Open University has established its quality and has reached the remote parts of Karnataka and beyond. As inscribed in its motto Higher Education to Everyone, Everywhere," the University has set itself an objective to reach the doorsteps of aspiring learners in every nook and corner of not only the state, but throughout the country and abroad. The Programmes that are innovative and relevant to the society which are offered with moderate cost and modern facilities. Karnataka State Open University has also Programmes of IGNOU, to cater to the needs of learners in various fields. Accessibility, quality, flexibility and relevance are the major strengths of KSOU, whereas creation, management and disSemination of knowledge are its main goals. In order to achieve these goals, we have established 10 Regional Centres at Bangalore, Bellary, Chamarajanagara, Davanagere, Dharwad, Gulbarga, Hassan, Mangalore, Shimoga and Tumkur. 110 UG Study Centres, 10 B.Ed Study Centres, 8 Special B.Ed. Study Centres, 8 M.Ed Study Centres and 403 Partner Institution Study Centres. You can get the information and admission in all the Regional Centres as well as in our main campus at Mysore. Contact Programmes are conducted regularly with the involvement of experienced staff and expertise in the concerned fields is tapped for the benefit of the learners, periodically. We are proud to announce that last year the enrollment was over 1,00,000.

Bouquet of various streams of disciplines offering various courses in the area of IT, Management, Engineering and Traditional Studies is an opportunity for masses specially working executives to upgrade their skills and knowledge leading to their upgradation in their organization structure. On the other hand, non working students have a variety of qualitative courses to choose from.

As a student of KSOU courses you have the freedom to study at flexi pace by choosing face-to-face mode or Counselling mode of teaching supported by excellent self learning printed material, online lessons, assignments. Moreover, facility of conduct of examination in your own city is an added advantage.

I extend you a hearty welcome to join the KSOU joint family and wish you all the success in your learning endeavour.

Prof. K. S. Rangappa Vice-Chancellor
With best wishes for your career

About the University (KSOU)

Introduction: The Karnataka State Open University was established on 1st June 1996 with Karnataka Govt,. Notification No. ED 1 UOV 95 dated 12th February 1996, KSOU Act 1992, keeping in view the educational needs of our country in general and the Karnataka State, in particular. It is the Eighth Open University in the country. The University is an erstwhile Institute of Correspondence Courses of Mysore University and enjoys a unique privilege of a long and rich experience in the field of Distance Education. It is also a member of the Association of Indian Universities (AIU) as well as Commonwealth Universities Association. It is recognized by Distance Education Council (DEC), Ministry of HRD, Government of India. All academic Programmes are approved by DEC, New Delhi.

Objectives of Karnataka State Open University

a   Democratizing higher education by taking it to the doorsteps of the learners.

b   Providing access to high-quality education to all those who seek it, irrespective of age, region or formal qualifications.

c   Offering need-based academic Programmes by giving professional and vocational orientation to the courses.

d   Promoting and developing distance education in India.

e   Relaxed entry regulations.

f   Providing opportunity to study at ones own pace and convenience.

g   Flexibility in choosing the combination of courses from a wide range of disciplines.

h   To help candidates to select the Study Centres, preferably of their own choice.

Special Features: The Open Learning System is a unique and challenging mode of education offered at the University Level. This system provides ample opportunities for those who desire to have University Education at their place of work or residence. This method is popularly known as Distance Education. It is perhaps the only way to meet the everincreasing demand for Higher Education especially in a developing country like India. Distance Education Programmes are specially designed for:

a   Candidates who discontinue their formal education owing to pecuniary or other circumstances.

b   Candidates residing in geographically remote areas.

c   Candidate who cannot get admission to a Regular College/ Post-Graduate Department.

d   Employed persons who cannot pursue their study as full-time Candidates.

e   Individuals who wish to pursue learning for knowledge sake.

f   Candidates who wish to update knowledge and skills.

Recognitions

The Karnataka State Open University has been recognized by the following well-known organization

1   The Distance Education Council (DEC), New Delhi,

2   Regular member of the Association of Indian Universities (AIU), Delhi,

3   Permanent member of Association of Commonwealth Universities (ACU), London, UK,

4   Asian Association of Open Universities (AAOU), Beijing, China,

5   And also has association with Commonwealth of Learning (COL).

National – International Recognition

- Karnataka State Open University (KSOU) was established on 1st June 1996 with the assent of His Excellency Honorable Governor of Karnataka as a full fledged University in the academic year 1996 with Government notification No ED 1 UOV 95 dated 12th February 1996 (KSOU Act – 1992). The Act was promulgated with the object to incorporate an Open University at the State Level for the introduction and promotion of Open University and Distance Education Systems in the education pattern of the State and for the Co-ordination and determination of standard of such systems.

- With the virtue of KSOU Act of 1992, Karnataka State Open University is empowered to establish, maintain or recognize Colleges, Regional Centres and Study Centres at such places in Karnataka and may also open outside Karnataka at such places as it deems fit.

- Distance Education Council (DEC), New Delhi, has accorded recognition to Karnataka State Open University, Mysore for offering Programmes / Courses approved by the Statutory bodies of the University. Karnataka State Open University is a recognized University of Distance Education Council under the aegis of Ministry of Human Resource Development (MHRD) (Revised notification F. No. DEC/OU/Recog./2008).

- Karnataka State Open University is a regular member of the Association of Indian Universities (AIU), New Delhi since 1999 (No. EV/11(80)/99/203935-4172).

- Karnataka State Open University is a permanent member of Association of Commonwealth Universities (ACU), London, United Kingdom since 1999. Its member code is: ZKASOPENUINI.

- Karnataka State Open University is a permanent member of Asian Association of Open Universities (AAOU), Beijing, China since 1999.

- Karnataka State Open University has association with Commonwealth of Learning (COL), Vancouver, Canada since 2003. COL is an intergovernmental organization created by Commonwealth Heads of Government to encourage the development and sharing of open learning / distance education knowledge, resources and technologies.

About Algol Universal Trust

Algol Universal Trust was established in the year 2008 , Algol Universal Trust (AUT) operates in the area of all modes of education , be it regular , distance , correspondence or online mode.

Algol Universal Trust manages Algol School of Management and Technology (ASMT), an International sprawling campus located on 23 acres of land centrally located in Gurgaon, NCR, Haryana, ASMT Gurgaon offers Industry oriented regular Programmes in the area of IT, Management, Engineering and Education. The total campus strength is approximately 2000 students.

Algol Universal Trust manages Birmingham Professional College in Birmingham City in UK offering world class Programmes in IT and Management .

Algol Universal has entered into agreements with various Indian Universities in the area of distance education as well as other allied services to the Universities such as content development in emerging areas such as Bio Informatics, Bio Technology, Nuclear Physics and many more. In addition, Algol Universal Trust also offers services to general public in the area of :

- Ranking of Higher Education Institution.
- Databases & directories of education institutions.
- Research & development in Industry and Education.
- On the job Training (OJT) and Placement in Industry.

Algol Universal Trust has also entered into strategic agreements with several World Class Universities in the area of Programme development, student exchange and faculty exchange etc.

Algol & its associate companies and Trusts manage 600 Study Centres in India and abroad offering qualitative distance education.

Algol Universal Trust is the partner Institution of Esteemed Karnataka State Open University ,Mysore offering Diploma and UG, and PG Degree Programmes in the area of IT, Management, Engineering, Traditional and Paramedical streams.

Academic System for the Courses

Support Services through Study Centres: Study Centres are being set up all over the country and abroad to provide the candidates a platform to interact with counselors, other candidates and for use of the library. Candidates would be getting personal attention at these centres in addition to the hands-on-training on computers at these centres.

Programme Delivery:
A multi-form of instruction has been adopted, comprising of:

a)   **Print material:** Study material for all subjects, which are supplied in the form of books
b)   **Counseling Sessions:** Will be held at Study Centres, to suit the convenience of candidates.
c)   **Practical Sessions:** Will also be held at the Study Centres
d)   **Assignments:** For assessment, evaluation and for feedback of comprehension of study material.
e)   **Project work:** To enable the candidate to gain an insight into independent working on a practical project.

Credit System: The University follows the 'Credit System' for its Undergraduate and Postgraduate Programmes. Each credit entails approximately 30 hours of study comprising of all activities. Thus, a 3-credit course involves 90 study hours. This helps the candidates to understand the academic efforts one has to put in suitably to complete the course.

Face to Face Programme: Experiments, practical, labs workshop and intensive Programmes such as Engineering are not conducive through distance education mode, hence face to face mode is introduced where a student has an opportunity to complete the theory contents of the subjects in the class rooms of the Study Centres through competent faculties during flexi hours or in part time mode and practical, labs, experiments and workshop assignments are completed in an Institution having the required Infrastructure For Example – An AICTE approved Engineering College or an Engineering Polytechnic with whom the local Study Centre has an arrangement for the completion of practical content.

Instructional System: The methodology of instruction in this Open University is different from that of the conventional Universities. The Open University system is more learner-oriented, so much so, the candidate has to be invariably an active participant in the teaching-learning process. The University follows a multi-channel approach for instructions suitably comprising of the following:

a)	Self-instructional Printed Material	b)	Audio and Video
c)	Website information	d)	Face-to-face Counseling at Study Centres by Academic Counselors
e)	Assignments	f)	Field based Projects

To start with, the courses will be delivered on Internet, conventional distance education mode and face to face mode. In due course, it will shift more and more towards online interaction between teacher and the taught.

Skill and dexterity will be inculcated right from the beginning though interactive computer applications.

Self Instructional Material: Printed materials are the primary form of instructional materials. These are supplied to the candidates in the form of booklets. Therefore, candidates have to rely mainly upon the printed materials, which are sent to them through the Study Centres. The printed materials would be sufficient to the extent of about 70% to 75% to write any assignment and prepare for the term-end examinations. However, candidates are strongly advised to refer to other sources and texts, suggested under each unit in order to get a comprehensive knowledge of the subject matter.

Counseling Sessions: In distance education, face-to-face contact between the learners and their tutors/counselors is relatively less and therefore counseling is an important activity. The purpose of such a contact is to answer some of the questions and clarify doubts, which may not be possible through any other means of communication. There are experienced academic counselors at the Study Centres to provide counseling and guidance in the courses that are chosen for study. The candidate will be informed of the Programme schedule details by the Study Centre Coordinators.

It should be noted that the counseling sessions would be very different from the classroom teaching or lectures. Counseling does not mean delivering lectures as in conventional teaching. Counselors will try to help overcome academic difficulties which one may face while going through the Programmes. In these sessions one must try to resolve subject based difficulties and any other related problems.

Before the candidate attends the counseling session, he/she should go through the course material and make notes of the points to be discussed. Unless the units are gone through, there may not be much to discuss. The Coordinators of the respective Study Centre will make the detail schedule of the counseling session known to the candidates. Usually, atleast 10% of the credit hours will be earmarked for the counseling session.

Assignments: Assignments are an integral part of distance learning. The main purpose of assignments is to test the candidate's comprehension of the learning materials received from the University and also to help better comprehension the courses by providing feedback. The information given in the printed course materials should be sufficient for answering the assignments. However, the candidate may have to refer to other books and references given in the course material to have a comprehensive knowledge of the subject. But the assignments are generally designed in such a way as to help to concentrate mainly on the printed course material with a fleeting touch to other references. The candidate may also note the following points:

a)   It is compulsory to submit the assignments and will not be allowed to appear for the term-end examination of a course if one does not submit the specified number of assignments in respective courses on time.
b)   All assignments should be submitted to the respective Study Centres
c)   The assignment responses should be complete in all respects. Before submission the candidate should ensure that one has answered all the questions in the assignments. Incomplete answer sheets will fetch poor grades/marks.
d)   The Study Centre has the right to reject the assignments received after due date. Hence, the candidate is advised to submit the same before the due date.
d)   A copy of the valued assignments will be returned to the candidates along with the marks/grades and the written comments, which serve as a learning exercise for the candidates.
f)   Two per cent (2%) of the evaluated Assignments by the Academic Counselors will be reviewed by the University from time to time.

Practical Training: Considerable importance is given to hands-on training on computers in this Programme. A set of practical exercise for subjects which need laboratory work is available at the Study Centres as also on the website. Candidate needs to do this practical exercise under the guidance of their Study Centre faculty. Major part of the contact hours at the Study Centres will be devoted to this laboratory work.

Grading System

Letter Grade (%)	Qualitative level	Point Grade	Percent
A	Excellent	5	80% & above
B	Very Good	4	65-79 %
C	Good	3	55-64 %
D	Satisfactory	2	40-54 %
E	Unsatisfactory	1	Below 40 %

Class declaration

- 80% and above   - Distinction
- 65% and above but below 80%   - First Class
- 55% and above but below 65%   - Second Class
- 40% and above but below 55%   - Third Class
- Less than 40 %   - Fail

Regulations for the Students of Other Universities

Direct Admission to Second or Third or Final Year (2nd/3rd/4th/5th/6th/7th/8th Sem) – For other University students.

1. Candidates seeking enrollment for Second or Third or Final Year (2nd/3rd/4th/5th/6th/7th/8th Sem) of any Programme mentioned in this prospectus shall have passed in the previous Semester / year from the other University and shall pay the course Fee not later than the Date announced in the particular Academic Year. Details of the payment of fee may be obtained from the respective Study Centres or from the University directly.

2. Candidates seeking admission directly to Second or Third or Final Year (2nd/3rd/4th/5th/6th/7th/8th Sem) will have to study the balance papers with comparison to KSOU Syllabus, in addition to the subjects in second or third or final year (2nd/3rd/4th/5th/6th/7th/8th Sem) respectively and pass the examination.

Pattern of Examination

Theory Papers

The pattern of question paper for all University Theory Examinations will consist of two parts. Part-1 will be compulsory with objectives/short question type for 25 marks. Part-II will have choice and will be for 50 marks. The total will be for 75 marks.

Practical Examinations

Regarding Practical Examination, the examination will include questions on all practical of that Semester and candidate has to do a question which comes to him by lot. The question may be from one or more subjects of practical conducted during the Semester. The question paper will be set by the University and sent to the Examination Centres. The University will also depute External Examiners to Examination Centres for conducting practical. Depending on the strength of the candidates, Study Centres may be clubbed and Practical Examinations will be held at selected Study Centres.

Project Work

Evaluation of Project Work will be carried by University appointed examiners, which may be based on any or all of the following aspects

1) Demonstration & Presentation of Project Work by the candidate.

2) Viva-Voice Examination.

3) Evaluation of content (Project Work).

4) Review of Project Progress Report submitted to Study Centre/AUT/KSOU.

Comprehensive list of Courses

	Course Code	Name of Course	Eligibility	Minimum Duration	Maximum Duration	Face to Face/ Flexi time	Distance Mode
						Course fees	Course fees
1	MSW	Master of Social Work	Graduation	2 Years	4 Years	5000	5000
2	MAED	M.A Education	Graduation	2 Years	4 Years	5000	5000
3	MCM	Masters in commerce	Graduation	2 Years	4 Years	6500	5000
4	MAE	M.A - English	Graduation	2 Years	4 Years	6500	5000
5	MAHI	M.A - Hindi	Graduation	2 Years	4 Years	6500	5000
6	MAPS	M.A - Political Science	Graduation	2 Years	4 Years	6500	5000
7	MAHY	M.A - History	Graduation	2 Years	4 Years	6500	5000
8	MAEC	M.A - Economics	Graduation	2 Years	4 Years	6500	5000
9	MAPY	M.A - Psychology	Graduation	2 Years	4 Years	6500	5000
10	BMLT	Bachelor of Science in Medical Lab & Technology	10+2 (PCB)	3 Years	6 Years	11000	NA
11	DMLT	Diploma in Medical Lab Technology	10+2(PCB)	2 Years	4 Years	6500	NA
12	CMLT	Certificate Program in Medical Lab Technician	10th Standard or Equivalent	1 Year	2 Years	5000	NA
13	B.Sc H.M	Bachelor of Science in Hotel Management	10+2	3 Years	6 Years	9500	8500
14	PGD B.M	PGD in Business Management	Graduation	2 Years	4 Years	14000	12500
15	BA	Bachelor of Arts	10 + 2	3 Years	4 Years		4000
16	B.Com	Bachelor Commerce	10 + 2	3 Years	4 Years		4500
17	BSW	Bachelor of Social Work	10+2	3 Years	6 Years	4500	4500

FEE OTHER THAN COURSE FEE			
1	Registration Fee one time		500
2	Eligibility fee (NRI / Foreign students)		15000
3	Penal Fee		200
4	Registration Fees	One Time	500
5	Eligibility Fees NRI/Foreign Students	One Time	15000
6	B.P.P. Fees	One Time	500
7	M.P.P. Fees	One Time	1000
8	Penal Fees		200
9	Direct Addmission Forstudents From Other Universities to 2nd Year & 3rd Year B.A/B.Com		2000
10	Direct Addmission Forstudents From Other Universities to 2nd Year M.A/M.Com		2000

Examination Fee Schedule

SR.NO	COURSE NAME	EXAM FEE
1	M.COM	1500 / - Per year
2	M.A HINDI	1500/- Per year
3	M.A ENGLISH	1500/-Per year.
4	M.A.POLITICAL SCIENCE	1500/- Per year
5	M.A. HISTORY	1500/- Per year
6	M.A. ECONOMICS	1500/- Per year.
7	M.A.PSYCHOLOGY	1500/- Per year
8	M.A EDUCATION	1500/- Per year
9	MASTER OF SOCIAL WORKER	1500/- Per year.
10	M.Sc –HOTEL MANAGEMENT	1500/- Per year
11	B.Sc – HOTEL MANAGEMENT I & II YEAR	1000/- per year
12	B. SC- HOTEL MANAGEMENT IIIRD YEAR	1100/- per year
13	PGD IN BUSINESS MANAGEMENT	1500/-Per year.
14	BACHELOR OF SCIENCE IN MEDICAL LAB & TECHNOLOGY I & II YEAR	1000/- per year
15	BACHELOR OF SCIENCE IN MEDICAL LAB TECHONOLOGY IIIRD YEAR	1500/- per year
16	DIPLOMA IN MEDIACL LAB TECHNOLOGY	700/- Per year.
17	CERTIFICATE PROGRAM IN MEDICAL LAB TECHNICIAN	600/- Per year.
18	BACHELOR OF ARTS I and II year	1000/- Per year.
19	BACHELOR OF ARTS III YEAR	1100/- Per year.
20	B.COM I AND II YEAR	1000/- Per year.
21	B.COM III YEAR	1100/- Per year.
22	BACHELOR OF SOCIAL WORK	800/- Per year

*Master of Social Work

Course Name: Master of Social Work
Duration of Course: 2 Years
Eligibility: Graduation

FIRST YEAR

CODE	SUBJECT	CREDIT
MSW101	Indian Society	5
MSW102	Social Work & Human Psychology	5
MSW103	Theory and practice of Social Work	5
MSW104	Sociological Concept	5
MSW105	Indian Sociol Institutions	5

SECOND YEAR

CODE	SUBJECT	CREDIT
MSW201	Social Disorganization &Legislation	5
MSW202	Social Research Methods	5
MSW203	Social Policy and Administration	5
MSW204	Personnel Management	5
MSW205	Ciriminalogy and Penalogy	5

*MA Education

Course Name: MA Education
Duration of Course: 2 Years
Eligibility: Graduation

FIRST YEAR

CODE	SUBJECT	CREDIT
MAED101	Philosophical and Sociological Foundations of Education.	5
MAED102	Psychological Foundations of Education	5
MAED103	Teacher Education	5
MAED104	Environment Education	5
MAED105	Sociological Foundatoin of Education	5

SECOND YEAR

CODE	SUBJECT	CREDIT
MAED201	Comparative Education	5
MAED202	Methodology of Educational Research & Statistics	5
MAED203	Educational Technology	5
MAED204	Educational Management	5
MAED205	Dissertation	5

Master's Preparatory Programme (MPP)

Master's Preparatory Programme (MPP) is compulsory for students admitted under **Regulation-I.** The students will be supplied with master lessons in 10 blocks giving a bird's eye view of the cognate subject in which they are admitted to Master's Degree Programme. Further details are as follows.

* Syllabus subject to approved by KSOU

a) Graduates who have not studied cognate subject and taken admission for M.A / M.Com Programmes are required to undergo MPP Examination.

b) The Candidates will be supplied 10 blocks of lessons at the time of admission. These lessons contain information about the cognate subject which they have chosen for M.A / M.Com Degree.

c) **MPP Examination will be objective type (multiple choice questions). The Exam will be held at the end of the M.A/M.Com examinations, 2010.** Total marks will be 100 for the subjects of M.A/M.Com degree programme.

d) MPP Study enhances the knowledge of the students besides increasing job opportunities. This Course is introduced to bring in All India Standard for M.A/M.Com degree offered under Open University Scheme.

Candidates applying for MA-MCJ under Regulation – I need not appear for MPP if they have passed Diploma in Journalism course for KSOU or any recognised University or Institute

M.A / M.COM

Eligibility for Admission

Admission to M.A/ M.Com Degree Programmes is made under two Regulations:

Regulation- I

Graduates who have not studied the cognate subject in the (three years) bachelors' degree programmes are eligible to seek admission to any Post Graduate degree programme under Regulation- I, provided such candidates shall qualify in the Master Preparatory Programme (M.P.P) Examination in the concerned subject conducted by the University.

Regulation- II

A pass in the qualifying examination i.e., (B.A/ B.Com/B.B.M) for admission to M.A/ M.Com is one of the conditions of eligibility in the case of candidates applying under Regulation II. Subjectwise details are given below :

M.COM

Admission is open to candidates who have passed Three Year B.Com /B.B.M Degree Examination of any recognized University or an examination of any university considered equivalent thereto.

PREVIOUS

Course Code		SUBJECT
MCO 11	Course I	Principles of Management
MCO 12	Course II	Business Policy and Environment
MCO 13	Course III	Marketing Management
MCO 14	Course IV	Accounting-Theory and Practice
MCO 15	Course V	Human Resources Management

FINAl

Course Code		SUBJECT
MCO 21	Course VI	Financial Management
MCO 22	Course VII	Industrial Relations
MCO 23	Course VIII	Labour Legislation
MCO 24	Course IX	Training and Development
MCO 25	Course X	Organisational Behaviour

NOTE :

Candidates seeking admission to Second Year M.A. /M.Com. directly by transfer from any other University will have to buy the prospectus and submit fresh application and the admission is subject to approval by the Equivalence Committee of KSOU.

M.A English

Course Name: MA English

Duration of Course: 2 Years

Eligibility: Graduation

Admission is open to:

(a)   Candidates who have passed three Year B.A/B.Sc/B.A (Performing Arts) Degree Examination of any recognized University offering English as a Major/Optional subject at the Degree level OR an examination of any University considered equivalent thereto.

(b)   Candidates who have passed the Three Years B.A/B.Sc/B.Music Degree Examination offering English as Second Language or as a Minor subject at the Degree level are also eligible, provided they have obtained not less than 50 percent of the maximum marks in the above language/subject.

(c)   Candidates who have passed the Four Year B.A.Ed Degree Examination of the University of Mysore (Regional College Scheme) with English as Major/Optional.

(d)   Candidates who have passed Four Year B.A.Ed or B.Sc.Ed of University of Mysore (Regional College scheme), provided they have obtained not less than 50 percent of marks in Language English.

(e)   Graduates of any University who have passed Post-Graduate Diploma in English.

PREVIOUS

Course Code		SUBJECT
MEN 11	Course I	English Literature from Chaucer to Bunyan
MEN 12	Course II	Shakespeare.
MEN 13	Course III	Restoration and eighteenth Century English Literature.
MEN 14	Course IV	Nineteenth Century Literature.
MEN 15	Course V	Indian Literature in English.

FINAl

COURSE CODE		SUBJECT
MEN 21	Course VI	Twentieth Century English Literature.
MEN 22	Course VII	Comparative Literature (Drama)
MEN 23	Course VIII	Literary Criticism
MEN 24	Course IX	American Literature
MEN 25	Course X	European Classics in Translation.

M.A Hindi

Course Name: **MA Hindi**

Duration of Course: 2 Years

Eligibility: Graduation

Admission is open to:
Candidates who have passed Three Year B.A/B.Sc/B.A (Performing Arts) Degree Examination of any recognized University offering Hindi as a Language Under Group-I or Group-II. Provided they have obtained not less than 50% of marks in language Hindi & 40% in Optionals.

(a)   Candidates who have passed a degree of any University recognized as equivalent thereto with Hindi as Optional or as Major subject.

<div align="center">Or</div>

(b)   Graduates of any recognized University and if the candidate is not studied either Hindi as Language or as Optional then the following examinations will be treated as equivalent to Language and Optional Hindi (But the Candidate must be a Graduate of a recognized University) one of the following Hindi Examinations:-

   i.   Rashtrabhasha Praveen or Rashtrabhasha Vishard Examination of the Dakshina Bharat Hindi Prachara Sabha, Chennai.
   ii.   Rashtrabhasha Vidwan or Rajabhasha Prakash Examination of Karnataka Hindi Prachara Samithi, Bangalore.
   iii. Hindi Ratna Examination of the Mysore Hindi Prachara Parishat, Bangalore.
   iv.   Bhasha Praveen Examination of the Karnataka Mahila Hindi seva samithi, Bangalore.
   v.   Sahitya Vishard i.e., Sahitya Madhyama or Uttama i.e., Sahitya Ratna (with Hindi Sahitya) of the Hindi Sahitya Sammelan, Prayag.

PREVIOUS

Course Code		SUBJECT
MHN 11	Course I	Karnataka Sanskruti aur Kannada Sahitya (throuth Hindi medium only)
MHN 12	Course II	Aadhunik Hindi Kavya
MHN 13	Course III	Hindi Prose and Drama Fiction
MHN 14	Course IV	Hindi Sahitya ka Itihas
MHN 15	Course V	Anuvad aur Prayojana Mulak Hindi.

FINAl

COURSE CODE		SUBJECT
MHN 21	Course VI	Pracheen Hindi Kavya.
MHN 22	Course VII	Madhyakaleena Hindi Kavya.
MHN 23	Course VIII	History of Hindi Language and History of Hindi Linguistics
MHN 24	Course IX	Eastern and Western Criticism
MHN 25	Course X	Special Subject Premchand / Hindi Pathrakareetha

*M.A. Political Science

Course Name: MA Political Science

Duration of Course: 2 Years

Eligibility: Graduation

Admission is open to candidates who have passed Three Year B.A/B.A (Performing Arts) Degree Examination of any recognized University offering Political Science and Public Administration as one of the Major/Optional subjects at the Degree level or an examination of any university considered equivalent thereto.

PREVIOUS

Course Code		SUBJECT
MPS 11	Course I	Western Political Thought
MPS 12	Course II	Indian Political Thought
MPS 13	Course III	Political Process and Politics in Indian since 1950
MPS 14	Course IV	Major issues in Indian Administration
MPS 15	Course V	International Relations

FINAl

COURSE CODE		SUBJECT
MPS 21	Course VI	Comparative Government and Politics
MPS 22	Course VII	Contemporary Political Science
MPS 23	Course VIII	Recent Political theory
MPS 24	Course IX	Public Personnel Administration
MPS 25	Course X	Indian and Her Neighbours

M.A. History

Course Name: MA History

Duration of Course: 2 Years

Eligibility: Graduation

Admission is open to candidates who have passed Three Year B.A/B.A (Performing Arts) Degree Examination of any recognized University offering History as one of the Major/Optional subjects at the Degree level or examination of any university considered equivalent thereto.

PREVIOUS

Course Code		SUBJECT
MHI 11	Course I	History of South India upto 1336 A.D.I.
MHI 12	Course II	Social and Cultural History of North India upto 1300 A.D.I.
MHI 13	Course III	Constitutional History of India (1600 to 1950)
MHI 14	Course IV	History of Europe since 1871 – 1960
MHI 15	Course V	History of China and Japan since 1839 – 1900.

FINAl

COURSE CODE		SUBJECT
MHI 21	Course VI	Historical Method and Historiography
MHI 22	Course VII	History of India (1526 to 1707)
MHI 23	Course VIII	History of the Wodeyars of Mysore (1500 to 1956
MHI 24	Course IX	History of Freedom Movement in India (1885 – 1947)
MHI 25	Course X	History of United States of America (1765-1990)

* Syllabus subject to approved by KSOU

M.A. Economics

Course Name: **MA Economics**

Duration of Course: 2 Years

Eligibility: Graduation

Admission is open to candidates who have passed Three Year B.A/B.A (Performing Arts) Degree Examination of any recognized University offering Economics as one of the Major/Optional subjects at the Degree level or an examination of any university considered equivalent thereto.

PREVIOUS

Course Code		SUBJECT
MEC 11	Course I	Micro Economic Analysis
MEC 12	Course II	Economics of Development and Growth
MEC 13	Course III	Quantitative Methods
MEC 14	Course IV	Public Economics
MEC 15	Course V	Money Banking and Financial Markets

FINAl

COURSE CODE		SUBJECT
MEC 21	Course VI	Macro Economics Analysis
MEC 22	Course VII	Indian Economics Policy
MEC 23	Course VIII	International Trade and Finance
MEC 24	Course IX	Economics of Demography
MEC 25	Course X	Welfare Economics

*M.A Psychology

Course Name: **M.A Psychology**

Duration of Course: 2 Yrs

Eligibility: B.A/B.Sc graduates who have studied Pyschology as one of the optional subjects are eligible for admission for M.A Psychology programme of K.S.O.U .

FIRST YEAR

CODE		SUBJECTS
MPSY11	Course-1	Systems and Contemporary Trends in Psychology
MPSY12	Course-11	Biological and Social Foundations of Behaviour
MPSY13	Course-111	Cognitive Processes
MPSY14	Course-1v	Motivation and Emotions
MPSY15	Course-V	Personality and Adjustment
MPSY16p	Course 10A	Testing and Assessment Practicals

SECOND YEAR

CODE		SUBJECTS
MPSY21	Course-VI	Principles of Psychological Testing
MPSY22	Course-VII	Research Methods
MPSY23P	Course-10 B	Case Analysis

Optional Courses VIII/IX(Any two Courses have to be selected)

I	Pychopathology
Ii	Health psychology
Iii	Principles of Counseling
Iv	Organisational Psychology
V	Human Resource Development and Management
Vi	Positive Psychology
Vii	Psychology of Social Transformation
Viii	Sports Psychology

*M.Sc Hotel Management

Course Name: **M.Sc Hotel Management**

Duration of Course: 2 Years

Eligibility: Graduation

FIRST YEAR

CODE	SUBJECT	CREDIT
MHM101	Food and Beverages Production	5
MHM102	Food and Beverages Management	5
MHM103	House Keeping Management	5
MHM104	Economics and Statistics for Hotel and Tourism	5
MHM105	Front Office Management	5
MHM106	Accountancy	5

SECOND YEAR

CODE	SUBJECT	CREDIT
MHM201	Kitchen Operations Management	5
MHM202	Fundamentals of Tourism	5
MHM203	Specialized Food Serivces	5
MHM204	Management Information Systems	5
MHM205	Nutrition and Food Hygiene	5
MHM206	Facility Management	5

Syllabus subject to approved by KSOU

*Bachelor of Sciences - Hotel Management (BSCHM)

Course Name: (BSCHM)

Duration of Course: 2 Years

Eligibility: 10+2(PCB)

YEAR-I

CODE	SUBJECT	CREDITS
BHM101	Basic Food & Beverages Production – I	5
BHM102	Basic Food & Beverages Service-I	5
BHM103	Hotel Housekeeping-I	5
BHM104	Front Office Operation	5
BHM105	Principles of Management	5
BHM106	English -1	2
BHM107	Indian Constitution and Ethics	2

YEAR-II

CODE	SUBJECT	CREDITS
BHM201	HOTEL HOUSEKEEPING-II	5
BHM202	ACCOMODATION OPERATION-I	5
BHM203	BASIC FOOD & BEVERAGES SERVICE-II	5
BHM204	CONTINENTAL FOOD AND BEVERAGE PRODUCTION	5
BHM205	FUNDAMENTALS OF TOURISM AND TOURISM PRODUCTS	5
BHM206	Communicative English	2
BHM207	ENVIRONMENTAL STUDIES	2

YEAR-III

CODE	SUBJECT	CREDITS
BHM301	SPECIALIZED FOOD SERVICE	5
BHM302	HOTEL AND TOURISM INFORMATION MANAGEMENT	5
BHM303	FOOD MICRO BIOLOGY AND NUTRITION	5
BHM304	FRONT OFFICE MANAGEMENT	5
BHM305	Hotel Law	5

* Syllabus subject to approved by KSOU

*Diploma in Medical Lab Technology

Course Name: **DMLT**

Duration of Course: 2 Years

Eligibility: 10+2(PCB)

Lateral Entry: *Candidate who has 10+2 + CMLT from a recognized University is eligible for 2nd Year in DMLT.*

FIRST YEAR

CODE	Subject	CREDIT
DMLT101	Basics of Human Anatomy	3
DMLT102	Basics of Medical Physiology	3
DMLT103	Pathology	4
DMLT104	Computer Skills	4
DMLT105	Communication Skills	4
DMLT106	Basics of Biochemistry	4
DMLT107	Introduction to Microbiology	4
DMLT108	Ms-Office	4

SECOND YEAR

CODE	Subject	CREDIT
DMLT201	Parasitology	3
DMLT202	Bacteriology	3
DMLT203	Body Fluids & Stool Examination	4
DMLT204	Clinical Lab	4
DMLT205	Histopathology	4
DMLT206	Cytology	4
DMLT207	Diagnostic Blood Sugar & Cholesterol	4
DMLT208	Biochemistry Tests	4

*Certificate in Medical Lab Technology

Course Name: **CMLT**

Duration of Course: 1 Year

Eligibility: 10+2(PCB)

FIRST YEAR

CODE	SUBJECT	CREDIT
CMLT101	BASICS OF HUMAN ANATOMY	3
CMLT102	BASICS OF MEDICAL PHYSIOLOGY	3
CMLT103	PATHOLOGY	4
CMLT104	COMPUTER SKILLS	4
CMLT105	COMMUNICATION SKILLS	4
CMLT106	BASICS OF BIOCHEMISTRY	4
CMLT107	INTRODUCTION TO MICROBIOLOGY	4
CMLT108	MS-OFFICE	4

* Syllabus subject to approved by KSOU

Bachelor in Medical Lab Technology

Course Name: BMLT

Duration of Course: 3 Years

Eligibility: 10+2(PCB)

Lateral Entry: Candidate who has 10+2 + CMLT from a recognized University is eligible for 2nd Year in BMLT.

Candidate who has 10+2 + CMLT from a recognized University is eligible for 3rd Year in BMLT.

DURATION OF THE PROGRAMME

The minimum duration of the M.A/M.Com. programme is 'Two' years and the maximum duration is 'Four' years from the years from the year of Admission to the Programme. The candidates who do not complete the Programme within four years will have to seek fresh admission.

YEAR-I

CODE	SUBJECT	CREDITS
BMLT101	Basic of Human Anatomy	5
BMLT102	Basic of Medical Physiology	5
BMLT103	Pathology	4
BMLT104	Computer Skills	4
BMLT105	Basics of Biochemistry	4
BMLT106	Introduction to Microbiology	4
BMLT107	English -1	2
BMLT108	Indian Constitution and Ethics	2

YEAR-II

CODE	SUBJECT	CREDITS
BMLT201	Parasitology	4
BMLT202	Bacteriology	4
BMLT203	Body Fluids & Stool Examination	4
BMLT204	Clinical Lab	4
BMLT205	Histopathology	4
BMLT206	Environmental Studies	2
BMLT207	Diagnostic Blood Sugar & Cholesterol	4
BMLT208	Biochemistry Tests	4

YEAR-III

CODE	SUBJECT	CREDITS
BMLT301	Blood Banking & Transfusion Techniques	5
BMLT302	Proteins & Clinical Enzymology	5
BMLT303	Liver Functiion Tests	4
BMLT304	Clinical Lab	4
BMLT305	Cytology	4
BMLT306	Immuno Haematology & Transfusion Medicine	4

PGDBM

Course Name: **PGDBM**

Duration of Course: 2 Years

Eligibility: Graduation

FIRST YEAR

CODE	SUBJECT	CREDIT
PGDBM101	Organizational Behaviour	4
PGDBM102	Managerial Economics	4
PGDBM103	Accounting and Financial Analysis	4
PGDBM104	Business Environment	4
PGDBM105	Management Accounting	4
PGDBM106	Research Methods	4
PGDBM107	Human Resource Management	3
PGDBM108	Introduction to Marketing	3

SECOND YEAR

CODE	SUBJECT	CREDIT
PGDBM201	Managing Service & Manufacturing Operations	4
PGDBM202	Startegic Management	4
PGDBM203	Enterpreneurship	4
	Specialisation Elective-I	3
	Specialisation Elective-II	3
	Specialisation Elective-III	3
	Specialisation Elective-IV	3
PGDBM208	Major Project	6

Specialisations

I. MARKETING - Choose any four

CODE	SUBJECT	CREDIT
PGDBM204	Consumer Behaviour	
PGDBM205	Marketing Communication & Brand Management	
PGDBM206	Marketing of Services	
PGDBM207	International Marketing	
PGDBM208	Sales & Distribution Management	

II. FINANCE - Choose any four

CODE	SUBJECT	CREDIT
PGDBM209	Investment & Portfolio Management	
PGDBM210	Futures, Options & Derivatives	
PGDBM211	Banking and Financial Institutions	
PGDBM212	International Finance	
PGDBM213	Mergers & Acquisitions	

III. HRM - Choose any four

CODE	SUBJECT	CREDIT
PGDBM214	Management of Organizational Change	
PGDBM215	Staffing, Training & Development	
PGDBM216	Leadership in Organizations	
PGDBM217	International HRM	
PGDBM218	Strategic Human Resource Management	

IV. ENTREPRENEURSHIP AND FAMILY BUSINESS - Choose any four

CODE	SUBJECT	CREDIT
PGDBM219	Venture Capital & Entrepreneurial Finance	
PGDBM220	Business Planning	
PGDBM221	Entrepreneurial Leadership	
PGDBM222	Fundamentals of Family Business	
PGDBM223	Family Business Strategic Planning & Management	

V. INTERNATIONAL BUSINESS - Choose any four

CODE	SUBJECT	CREDIT
PGDBM224	International Business Management	
PGDBM225	International Finance	
PGDBM226	Cross Cultural Management	
PGDBM227	International Marketing	
PGDBM228	International Trade & Organizations (WTO)	

Bachelor of Arts / Bachelor of Commerce B.A. / B.Com

Eligibility for Admission

Admission to B.A / B.Com Degree Programme is made under two Regulations:

Regulation-I   B.A / B.Com

For candidates seeking admission under this regulation no educational qualification is prescribed. Those who have completed 18 Years of Age on **1st July 2010** (those born on or before 30.06.1992) are eligible to apply for B.A/B.Com Degree Programme (no relaxation even for one day). All eligible candidates will be admitted to First Year of the respective Programmes. The duration of Programme is THREE YEARS.

This programme is open to candidates seeking admission in any state of India except Karnataka.

Note : Candidates seeking admission under Regulation I shall also study **B.P.P. (Bachelor's Preparatory Programme)** before appearing for the First year B.A/B.Com Examinations conducted by the University. They shall also pay an additional fee (for B.P.P Course Material) of Rs.500.00 along with First year B.A/B.Com Tuition Fee.

PROOF OF AGE
- (a)   Original SSLC/SSC marks card or Transfer Certificate showing Date of Birth
- (b)   An extract from the Admission Register maintained in a school and certified by the Head of the Institution concerned
- (c)   Birth certificate issued by Municipality or Local Bodies or any Government or Semi Government Institutions
- (d)   Extract from the passport (attested copies)

Horoscope and Affidavit are not acceptable.

Regulation - II   B.A

Admission to the First Year of Three Year B.A. Degree Programme is open to candidates who have passed:

(a)   The Two Year Pre-University examination conducted by the Pre-University Education Board in Karnataka State;

<div align="center">or</div>

Any other examination considered as equivalent there to;

<div align="center">or</div>

(b)   Candidates from other states who have successfully completed 12 years of schooling (either 10+2 or 11+1 or Higher Secondary Examination - 12 Years of schooling excluding Nursery education)

<div align="center">or</div>

(c)   Pre University Examination in Vocational Courses conducted by the Department of Vocational Education, Government of Karnataka.

Regulation - II   B.Com

(a)   Admission to the First Year of the Three-Year B.Com Degree Programme is open to candidates who have passed the Two Year Pre-University Examination conducted by the Board of Pre-University Education in Karnataka State;

<div align="center">or</div>
<div align="center">Any other Examination considered as equivalent there to</div>

(b)   Candidates from other states who have successfully completed 12 years of schooling (either 10+2 or 11+1 or Higher Secondary Examination - 12 Years of schooling excluding Nursery education)

<div align="center">or</div>

(c)   Pre-University Education in Vocational Courses with relevant subject conducted by the Department of Vocational Education, Government of Karnataka.

Direct Admission to Second Year B.Com

(b)   Candidates who have passed the Three year Diploma in Commercial or Secretarial Practice conducted by the Department of Technical Education, Government of Karnataka are eligible for admission to Second Year B.Com. directly. However, they have to pass language papers and Indian Constitution, Human Rights and Environmental Studies - (ICHRES) of First year B.Com.

Direct Admission to Final Year B.Com

(c)   Candidates who have passed the Three Year Diploma in Business Administration conducted by the Department of Technical Education, Government of Karnataka are eligible for admission to Final Year B.Com. However, they have to pass Language papers and Indian Constitution, Human Rights and Environmental Studies - (ICHRES) and FCA of First and Second Year B.Com. before completing Final Year B.Com. Such students will have to compulsorily study and pass all the papers of Final B.Com., Examination.

Second or Final Year B.A./B.Com Direct admission (For other University Students)

1   Candidates seeking enrolment for Second or Final Year B.A / B.Com Programme shall pay the Tuition Fee not later than the Date announced in the particular Academic Year. Details of the payment of fee may be obtained from the respective study centers or from the University directly.

2   Candidates seeking admission directly to Second and Final B.A / B.Com will have to study ICHRES of 1st Year and Fundamentals of Computer Application of Second B.A / B.Com in addition to the subject in second and final year B.A respectively and pass the examination.

Candidates admitted to First Year B.A / B.Com Programme are eligible for promotion to Second Year even if she/ he fails or not appeared for any or all the papers of First Year. She / he is eligible for promotion to Final Year if she/he fails or not appeared for any or all the papers of First Year and Second Year.

Other Information

(1) The maximum duration for the completion of B.A/B.Com Programme shall **not exceed two times the duration (Six years)** of the particular Programme, from the date of admission to the Programme (including the year of admission).

(2) Candidates who discontinue their studies for more than four academic years after joining a Programme shall have to seek fresh admission.

Duration of the Programme :

The minimum duration of B.A./B.Com. Programme is Three Years and maximum duration is **Six Years from the Year of Admission**. The Candidates who do not complete the Programme within Six Years will have to seek fresh admission.

Credit System first year B.A

B.A Group I

1.	BEN-01 - Poetry, Prose, Fiction, Language Component	4 Credits
2.	BHN-01 - Poetry, Prose, Fiction, Language Component	4 Credits

Group II

3.	ICHRES – Indian Constitution, Human Rights and Environmental Studies	8 Credits

Group III

4.	Optional 1 – Course 1	4 Credits
5.	Optional 2 – Course I	4 Credits
6.	Optional 3 – Course I	4 Credits
		28 Credits

Second Year B.A. Group I

1.	BEN -02- Peotry, Prose, Drama, Language Componen	4 Credits
2	BEN 02 – Peotry, Drama, Novel, Language component	4 Credits

Group – II

3.	Fundamentals of Computer Application (FCA)	6 Credits

Group III

4.	Optional 1 – Course II	4 Credits
5.	Optional 2 – Course II	4 Credits

6.	Optional 3 – Course II	4 Credits
		26 Credits

Third Year B.A.

Group - III

1.	Optional 1 - Course III	4 Credits
2.	Optional 1 - Course IV	4 Credits
3.	Optional 1 - Course V	4 Credits
4.	Optional 2 - Course III	4 Credits
5.	Optional 2 - Course IV	4 Credits
6.	Optional 2 - Course V	4 Credits
7.	Optional 3 - Course III	4 Credits
8.	Optional 3 - Course IV	4 Credits
9.	Optional 3 - Course V	4 Credits
		36 Credits

Course of study offered - B.A.

Course Code for OPTIONALS (First , Second & Final Year)

ENGLISH

SI No	Year	Course	Course Code	Paper
01		1ST Year	I	BEN-1 Poetry, Drama, Fiction and Hudson
02		2ND Year	II	BEN-22 Poetry, Drama, Fiction and Prose, Fiction
03		Final Year	III	BEN-33 Poetry, Drama, Fiction, Fiction and Prose
04		Final Year	IV	BEN-34 Poetry, Drama, Prose and Fiction
05		Final Year	V	BEN-35 Growth of the English Language and Characteristic of Modern English - Hudson & Practical Criticism

HINDI

SI No	Year	Course	Course Code	Paper
01		1ST Year	I	BHN-11 Poetry, Prose, Novel, Essay
02		2ND Year	II	BHN-22 Poetry, Prose, Drama, Modern Poetry, Ekanki
03		Final Year	III	BHN-33 History of Hindi Literature and History of Hindi Language

04		Final Year	IV	BHN -34
				Ras, Chandas, Alankar and Grammar05
05		Final Year	V	BHN-35
				Ramacharitha Manas Ke 'Lanka kand' Aur Madhya Kaleen Hindi Kavya

HISTORY

SI No	Year	Course	Course Code	Paper
01	1ST Year	I	BHI-11	Indian History and Culture from the Earliest Times to 1526 AD
02	2ND Year	II	BHI-22	Indian History and Culture from 1526 to 1964 AD
03	Final Year	III	BHI-33	History and Culture of Karnataka (1336 to 1956)
04	Final Year	IV	BHI-34	History of Modern Asia from 1900 to the Present (East Asia and West Asia)
05	Final Year	V	BHI-35	History of Modern Europe from 1789 to the Present

ECONOMICS

SI No	Year	Course	Course Code	Paper
01	1ST Year	I	BEC-11	Economic Theory
02	2ND Year	II	BEC-22	Money, Banking and Public Finance
03	Final Year	III	BEC-33	International Economics
04	Final Year	IV	BEC-34	Indian Economy
05	Final Year	V	BEC-35	Economics of Development

POLITICAL SCIENCE

SI No	Year	Course	Course Code	Paper
01	1ST Year	I	BPS-11	Political Theory
02	2ND Year	II	BPS-22	Modern Governments
03	Final Year	III	BPS-33	Indian Constitution and Government
04	Final Year	IV	BPS-34	Public Administration
05	Final Year	V	BPS-35	International Relations

SOCIOLOGY

SI No	Year	Course	Course Code	Paper
01	1ST Year	I	BSO-11	General Sociology
02	2ND Year	II	BSO-22	Study of Indian Society

03	Final Year	III	BSO-33	Study of Rural and Urban Communities
04	Final Year	IV	BSO-34	Social Disorganization
05	Final Year	V	BPS-35	Sociological Thought

Credit System - B.Com
First Year B.Com

Group I

1.	BEN-01 - Poetry, Prose, Fiction, Language Component	4 Credits
2	BHN-01 - Poetry, Prose, Fiction, Language Component	4 Credits

Group - II

3.	Indian Constitution, Human Rights and Environmental Studies	8 Credits

Group III

4.	Commerce Course I	4 Credits
5.	Commerce Course II	4 Cretids
6.	Commerce Course III	4 Credits
		28 Credits

Second Year B.Com
Group I

1.	BEN-03 - Prose, Drama, English for Commercial Purposes	4 Credits
2.	BHN-03 - Prose, Fiction, Precise, Letter Writing,	4 Credits

Language Component

Group II		
3.	Fundamentals of Computer Application (FCA)	6 Credits
Group III		
4.	Commerce Course IV	4 Credits
5.	Commerce Course V	4 Credits
6.	Commerce Course VI	4 Credits
		26 Credits

Final Year B.Com
Group III

1.	Commerce Course VII	4 Credits
2.	Commerce Course VIII	4 Credits
3.	Commerce Course IX	4 Credits
4.	Commerce Course X	4 Credits

5.	Commerce Course XI	4 Credits
6.	Commerce Course XII	4 Credits
7.	Commerce Course XIII	4 Credits
8.	Commerce Course XIV	4 Credits
9.	Commerce Course XV	4 Credits
		36 Credits

B.Com Subjects

Commerce Courses :

1ST YEAR :

SI No	Course	Course Code	Paper
01	I	BCO-11	Financial Accounting I
02	II	BCO-12	Business Organisation and Office Measurement
03	III	BCO-13	Company Law and Secretarial Practice

2ND YEAR :

SI No	Course	Course Code	Paper
01	IV	BCO-24	Financial Accounting II
02	V	BCO-25	Banking – Theory and Practice
03	VI	BCO-26	Human Resource Management

FINAL YEAR :

SI No	Course	Course Code	Paper
01	VII	BCO-037	Financial Accounting III
02	VII	BCO-038	Income Tax Law and Practice
03	VIII	BCO-039	Cost Accounting
04	IX	BCO-310	Law and Practice of Auditing
05	XI	BCO-311	Management Accounting
06	XII	BCO-311	Business Statics
07	XIII	BCO-311	Business Law
08	XIV	BCO-311	Marketing Management
09	XV	BCO-311	Introduction to Computer

a) Bachelors Preparatory Programme (BPP) Additional details

1. Any candidate who has not passed Pre-university examination or 10+2 level examination will have to complete BPP.

2. BPP examination will be held on the last day of BA / B.Com Apr 2010 Examination at different Examination Centres. There is no supplementary BPP Examination.

3. The BPP examination will be conducted for 120 marks (100 marks for cognate subject and 20 marks for languages).

4. Study materials in English and Kannada medium will be handed over to students at the time of admission

at the KSOU headquarters. For others it will be sent by post. Students opting for B.Com degree programme will get materials in English medium only.

5.   For repeaters : Students have to pay Rs.100/- as Exam Fee in addition to regular exam fee.

Classification of Successful Candidates

University will declare results both in Grade and Class.

(a)   Grading System for B.A./B.Com. Programmes

Letter Grade	Qualitative Level	Point %	Grade %
A	Excellent		80% &above
B	Very Good	4	60-79.9%
C	Good	3	50-59.9%
D	Satisfactory	2	35-49.9%
E	Unsatisfactory	1	Below 35%

(b)   Class for B.A./B.Com. Programmes

First Class	**60% and above**
Second Class	**50% but below 60%**
Third Class	**35% but below 50%**

*   **Class will not be declared for Group I & II**
*   **Class will be declared only for Group III**

Scheme of Examination – B.A. / B.Com., Degree Programme

Course	Credits	Internal Assessment Maximum	Term End Examination Minimum	Total Maximum	Total Minimum (35%)
First Year					
L1-I	4	10	90	100	35
L2-I	4	10	90	100	35
IC & HR & ES*	8	10	90	100	35
A-1 I/C-I	4	10	90	100	35
A-2 I/C-II	4	10	90	100	35
A-3 I/C-III	4	10	90	100	35
	28			600	
Second Year					
L 1-II	**4**	10	90	100	35
L 2-II	**4**	10	90	100	35
FCA*	**6**	10	90	100	35
A-1 II/C-IV	**4**	10	90	100	35

A-2 II/C-V	4	10	90	100	35
A-3 II/C-VI	4	10	90	100	35
	26			600	
Final Year					
A-1 III/C-VII	4	10	90	100	35
A-1 IV/C – VIII	4	10	90	100	35
A-1 V/C-IX	4	10	90	100	35
A-2 III/C-X	4	10	90	100	35
A-2IV /C-XI	4	10	90	100	35
A-2 V/C-Xii	4	10	90	100	35
A-3 III/C-XIII	4	10	90	100	35
A-3 IV/C-XIV	4	10	90	100	35
A-3 IV/C-XV	4	10	90	100	35
	36			900	

1 Year + II Year + III Year (90 Credits) 600+600+900 = 2100

Note : * Compulsory Courses.

*Bachelor of Social Works

Course Name: BACHELOR OF SOCIAL WORKS

Duration of Course: 3 Years

Eligibility: 10+2 or equivalent

FIRST YEAR

CODE	Subject	CREDIT
BSW101	Contemporary Ideologies for Social Work	5
BSW102	Work with Communities	5
BSW103	Management of Development & Welfare Services	5
BSW104	Human Growth and Behaviour	5
BSW105	Political Economics & Planning in India	5
BSW106	English -1	2
BSW107	Indian Consitution and Ethics	2

SECOND YEAR

CODE	Subject	CREDIT
BSW201	Social Work Methods	5
BSW202	Contemporary Social Sciences and Development.	5
BSW203	Social Research and Elementary Statistics	5
BSW204	Human Development and Social Psychology	5
BSW205	Social Work Methods	5
BSW206	Communicative English	2
BSW207	Environmental Studies	2

Syllabus subject to approved by KSOU

THIRD YEAR

CODE	Subject	CREDIT
BSW301	Social Welfare Administration and Social Policy	5
BSW302	Current Trends in Social Work	5
BSW303	Interdisciplinary Approach Towards Social Work Practice	5
BSW304	Communication Skills for Social Workers	5
BSW305	Fieldwork Practice and Research Project	5

Fees Structure for all Programme

S. No.	Particulars	Fees	
		UG Rs	PG Rs
1	Change of Examination Centre	1000	
2	Re-Evaluation Per Paper	600	800
3	Re-Totalling Fee Per Paper/Course	400	500
4	Duplicate Markscard	400	450
5	Consolidated Marks Card (Additional Delay Fee Of Rs50/- Per Year)	300	350
6	Provisional Pass Certificated	400	450
7	Migration Certificate(Additional Search Fee Of Rs50/- Per Year)	400	450
8	Convocation Fee (In Person Medalists And Rank Holders)	600	650
9	Convocation Fee (In Absentia) Additional Search Fee Of Rs50/- Per Year)	700	750
10	Genuine Certificate	400	450
11	Genuine Certificate/ Verification Certificate For Overseas Students	2000	
12	Change Of The Name With Prior Permission From The University	1000/-	
13	Change Of Study Centre	1000/-	
14	Re-Enrollment Fees For All Courses After One Year Break	1000/-	
15	Issuing Of T.C/N.D.C	500/-	
16	Change Of Programme From One Diploma To Other Diploma	1000/-	
17	Duplicate I.D. Card	200/-	
18	Study Certificate	500/-	

Important Instructions to Candidates

1) A Candidate seeking admission to the Programmes mentioned under List of Comprehensive Programmes on page **11** of this prospectus should fill-in the Admission Form (attached to the prospectus) legibly in capital letters without overwriting after carefully reading the prospectus and indicate the Programme he/she wishes to study, In the space provided for the purpose.

2) Candidates who have failed or not appeared in any Semester / year will be promoted to the next Semester till the final Semester / year , however he / she must clear all the failed / not appeared subjects with in the stipulated maximum duration of a course for the purpose of award of degree/ diploma or certificate.

FEES DETAIL

a) For all Programmes listed on page **11** student shall remit 25 % of the course fee plus Registration fee plus examination fee plus penal fee (if applicable) in the form of a demand draft in favor of **Finance Officer**, **KSOU** payable at Mysore and balance 75 % of the course fee in the form of a DD in favor of Algol Universal Trust payable at Faridabad or Delhi

b) Candidates should not make any cash payments to the study centre / AUT / KSOU under any circumstances, except for the prospectus.

3) Candidates while sending the application form shall follow the instructions given below :

a) The application form duly filled-in should be submitted to the Study Centre on or before the last date as mentioned in the advertiSement/ academic calendar available on AUT /KSOU website.

b) Before remitting the prescribed fees please make sure that you fulfill all the eligibility conditions for admission to the Programme applied for and enclose all the supporting certificates. Submission of certificates at a later date will not be entertained. The fees once remitted will not be refunded under any circumstances.

4) The candidates shall submit the filled-in application forms along with two crossed DD's, identity card and certificates to the respective Study Centres. The Study Centres shall forward these applications to the AUT office at Faridabad, after verifying the original certificates and certifying the Xerox copies by the coordinator of the Study Centre, along with the seal of the Study Centre. The Study Centres shall return the original certificates and the candidate copy of 'Receipt for Admission Form' to the candidate and retain its copy of the receipt with them.

5) Admission made to any Programme is provisional till the time University finally approves it.

6) Money orders, IPO, or any other mode of payment will not be accepted. The AUT and University will not be responsible for any loss through such modes of payment.

7) Candidates are required to preserve carefully the fee paid receipt and Xerox of demand draft for all payments made to the AUT and University, as it is the only valid document accepted. They may have to produce it at the time of obtaining examination admission ticket, marks cards or any other documents.

8) Identity Card bearing Permanent Roll NO. will be issued to every candidate after the admission is finalized by the KSOU. Till such time, the provisional list of processed applications will be hosted on the AUT website http:// www.algolindia.com

9) In all correspondence with the University, the candidate shall quote his/her application No./Roll No., Programme applied for and study centre details.

10) First Semester Programme fees has to be paid by quoting the application number on the back of the Demand Drafts.

For further details and updates, please visit http:// www.algolindia.com or http://www.ksoumysore.edu. in regularly or send email to info@algolindia.com or call 0129 – 4270400 (100 lines), 09310089003, 09313841521. Your Study Centre will be your source point for all information and guidance.

General Regulations

a)   A candidate has to register for all the subjects of a Semester / year to which he/she is eligible at the beginning of each Semester/year according to the scheduled dates.

b)   A candidate is permitted to register for the next higher Semester in a similar way along with his registration in failed subjects of earlier Semesters for that degree.

c)   A candidate can continue to register for higher Semesters in a similar way along with his registration in failed subjects of earlier Semesters for that degree.

d)   A candidate has to finish the degree Programme within twice the duration of the Academic Programme for that degree.

e)   The fee for appearing in the University examination will be as per guidelines communicated to the Study Centres by KSOU for repeaters and examination fees as approved by KSOU for all the subjects of the Semesters which is collected along with the fees while registering for a Semester.

f)   A Candidate can register for improvement examination in his/her term-end University Examination for any subject in Post Graduate Degree Programme only.

ACADEMIC CALENDAR		
S.NO	EVENTS	ANNUAL MODE COURSES - 2011 - 2012
1	LAST DATE OF ADMISSION WITHOUT PENAL FEE	30th SEPTEMBER 2011
2	LAST DATE OF ADMISSION WITH PENAL FEE Rs.200/-	30th NOVEMBER 2011
3	LIST OF ADMISSION TO BE SUBMITTED TO THE UNIVERSITY FOR APPROVAL (STRICTLY IN LEDGER FORM)	15th DECEMBER 2011
4	SUBMISSION OF INTERNAL ASSESSMENT MARKS	MARCH 31st 2012
5	EXAMINATION NOTIFICATION	UG PGM-FROM JANUARY 2012 PG PGM-FROM FEBRUARY 2012
6	EXAMINATION WILL BEGIN FROM	UG PGM-FROM APRIL 3rd WEEK 2012 PG PGM-FROM MAY 2012